

BRADFORD AREA PUBLIC LIBRARY

Regular Monthly Board Meeting

January 16, 2023

Present: Dara Signor, Matt Mongillo, Carol Wurster, Amy Fox, Neil Rinard, Daniel Yeager, Colette Roessler, and Jane Bowes

Excused: Lorna Smith

I. Call to Order: Establish a Quorum

President Amy Fox called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:08. Carol attended via phone.

II. Consent Agenda

Motion by Neil and seconded by Jane to approve the consent agenda.

III. Information Items

A. Executive Director's Report

Walb Electronic Technologies has been working on IT upgrades and reconfigurations throughout the facility. The library is in the process of moving over to the OPEC system. We are looking at different vendors to host the libraries website. We have hired one new employee since the last meeting.

B. Board President's Report

IV. Board Approval

Motion by Collette and seconded by Neil to approve a Signature card document to allow the Director (Becky) to have access to the library financial accounts. All were in favor and motion carried.

Motion by Jane and seconded by Dara to approve the 2023 Board of Trustee Officers. They are as follows: Chairperson Amy Fox, Vice Chairperson Matthew Mongillo, Treasurer Daniel Yeager, and Secretary Carol Wurster. All were in favor and motion carried.

V. Discussion

A. 2023 Budget

The 2023 budget will be reviewed by Trustee members and will be voted on by email before the next regular meeting.

B. Committees

HVAC – Motion by Dan and seconded by Neil to proceed with the quote from U&S Services to repair air handler # 3 in the amount of \$7,733.04. All were in favor and motion carried.

VI. Adjournment - Meeting adjourned by Neil and Dan.