

BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Board Meeting
January 24, 2022

I. Call to Order: Establish a Quorum

President Lorna Smith called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:00. Carol was via phone and all other members were present.

II. Consent Agenda

The consent agenda was approved.

III. Information Items

A. Executive Director's Report

Hannah began her report by sharing that Janelle provided 135 programs from October through December. She next announced that a new Youth Services staff was hired and would begin as soon as all her credentials are in order. Rachel will begin working on the outreach program immediately. The IRS sent a letter and Hannah referred it to the accountant who advised to take the wait and see approach but the board asked her to make a call to the IRS for clarification. The American Rescue Plan grant is finished. Kelly has asked for more Quick Book licenses. Hannah shared that long time volunteer, Trudy, passed away and the staff did a memorial in her name. They have new names on the Teen Grant.

B. Board President's Report

Lorna past the trust fund information on to the attorney who has had time to examine it. Now she wants to set up a time for a meeting to discuss his thoughts on how to proceed. Janelle is preparing a community survey. Jane Bowes was suggested as a possible new board member. She has been a long time library volunteer. Lorna asked for other names also.

IV. Board Approval

Amy moved and Dan seconded the approval of the budget.

V. Discussion

When asked about the author visit Hannah said it is in the planning stages. A location with the proper spacing would have to be secured. In the past Pitt has been involved in sharing the responsibilities of an author visit but this partnership has not worked well.

Neil asked about the closing of the library every time a staff member tests positive to Covid. Hannah is to look into the state regulations for this.

During the budget discussion it was suggested that multiple copies of the adult book club choices be purchased and investing in ebooks.

VI. Adjournment

The meeting was adjourned at 5:59.