

## **BRADFORD AREA PUBLIC LIBRARY**

### **Regular Monthly Board Meeting**

**October 2021**

#### **I. Call to Order: Establish a Quorum**

Chairman Lorna Smith called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:03. Matt Mongillo was absent.

#### **II. Consent Agenda**

Neil moved and Kim seconded the approval of the consent agenda.

#### **III. Information Items**

##### **A. Executive Director's Report**

Hannah reported that a new hire will begin in two weeks. Next week will be staff evaluations and at that time Hannah will go over acceptable behavior expected of the staff. Hannah passed out tickets to all the board members for the Hungry Caterpillar quilt that Judy Brown donated. The tickets/money are to be returned at next month's meeting. The new cameras are up and working well. There is a new door counter to be installed. The library has a YouTube account and there are already 273 subscribers. Leslie is looking into how these are to be counted for reporting purposes.

##### **B. Board President's Report**

Lorna had lunch with a patron and clarified some issues. There is some interest in permitting liquor at the trivial pursuit nights like in the bars. Lorna would like to get the clubs who used the library before Covid to return. Lorna praised Hannah for the updated website with the pertinent policies.

#### **IV. Board Approval**

No motions were made at the session.

#### **V. Discussion**

There was a short discussion about the need for a cleaning service. Neil asked about the name tags and that will be addressed at next week's staff evaluation meeting. Hannah will send out two policies for the board to review for the next meeting.

#### **VI. Adjournment**

A motion to adjourn at 5:45 was made by Amy and seconded by Colette.