

BRADFORD AREA PUBLIC LIBRARY
Executive and Regular Monthly Board Meeting
September 20, 2021

I. Call to Order: Establish a Quorum

Chairman Lorna Smith called an executive meeting of the Board of Trustees of the Bradford Public Library to order at 5:01. Neil was via phone and all other members were present. The executive meeting was adjourned at 5:20 and the regular meeting immediately started.

II. Consent Agenda

Colette moved and Matt seconded the approval of the consent agenda.

III. Information Items

A. Executive Director's Report

Hannah has a fax machine ordered. Tyler has been setting up the cameras and was given a key to work while the library is closed. The audit was finished and sent into the state. Hannah will email copies to each member. The audit will be reviewed at the November meeting. The annual report will be given at 6:00 following the October board meeting. Ideas were discussed for the future annual reports so the municipalities can be visited to invite their members. It was suggested for this year letters be sent to the municipalities to invite the members.

Debbie Deane gave a power point presentation of the summer reading program and a review of how the money from the Teen Reading Lounge Grant has been used.

B. Board President's Report

Lorna had email each member the questions asked by the lawyer concerning our trust. Hannah had gathered this information.

IV. Board Approval

Matt moved and Dara seconded the motion to approve the bylaws.

V. Discussion

The issue about the lawyer and the trust was reviewed. There are lingering questions surrounding it's history. After the discussion it was decided that we should stay with the same lawyer and send the requested information.

Because of recent comments about staff it was suggested that the staff wear a name tag so patrons can identify them.

VI. Adjournment

A motion to adjourn at 6:40 was made by Neil and seconded by Carol.