

BRADFORD AREA PUBLIC LIBRARY  
Regular Monthly Board Meeting  
November 15, 2021

**I. Call to Order: Establish a Quorum**

President Lorna Smith called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:00. Amy was via phone and all other members were present.

**II. Consent Agenda**

Colette moved and Neil seconded the approval of the consent agenda.

**III. Information Items**

**A. Executive Director's Report**

Hannah introduced Edward Bysiek who presented the board with an overview of the 2020 financial statements. After his presentation Hannah explained she was taking a vacation and wanted the board to look at her proposed chain of command. Suggestions were offered. Hannah reported that Sara Rhodes had started working that day. Hannah is working on the annual report for the state. The annual report to the community has been mailed. Hannah needs to apply for a waiver of the 7 hours that are required on the weekends. There is a problem with replacing the batteries in the soap dispensers so Neil will investigate a solution. Derrick is doing a fine job with the cleaning.

**B. Board President's Report**

Lorna again asked Hannah to work on getting groups back into the library. Lorna did an exit interview with Donna and needs to arrange an exit interview with Judy. She asked if Debbie is continuing the outreach that Judy did and Hannah assured her that is is being done. Lorna asked when the advertising for the position of Youth Services Assistant would begin and she was willing to help with that. She explained that Marie Troskosky wants her name off the Teen Grant since she is no longer working with the group.

**IV. Board Approval**

Neil moved and Colette seconded permission for Lorna to meet with a new lawyer to look at the removal of PNC.

Dan moved and Neil seconded the approval of an e signature on all Pennsylvania Department of Education documents.

Lorna moved and Dan seconded for Hannah to send in an application for the American Rescue Plan.

**V. Discussion**

The proposed budget was presented and a discussion about the need to factor in inflation. Then more investigating needs to be done about the static of Debbie and Pennsylvania's new laws on tax exempt positions. There have been some rumors about annexing Mt Jewett library circulating

in the community and Hannah stated that the state had suggested to that library they might look into that possibility to ease their financial difficulties. There has been no communication with them. Lorna asked the board to grant her permission to talk with a new lawyer about taking over the case for the removal of PNC.

## **VI. Adjournment**

A motion to adjourn was made by Neil and seconded by Carol.