

BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Board Meeting
August 16, 2021

I. Call to Order: Establish a Quorum

Chairman Lorna Smith called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:02. Kristen Tim was excused and Amy was via phone.

II. Consent Agenda

Colette moved and Neil seconded the approval of the consent agenda.

III. Information Items

A. Executive Director's Report

Hannah gave an update on the maintenance. She is still waiting for the plumbers, Gleason has not come to do the cement work and the stumps have been removed.

\$2500 of the PP loan through Northwest will need to be repaid starting next month. The fax machine needs to be replaced. The Annual Ask letters have all been mailed and some have already been returned.

B. Board President's Report

Last month Lorna gave everyone a copy of the bylaws to review. There were a few small changes made and Hannah will type them and send them out by email. Lorna ask for an update on the security system. Matt inform us that the cameras are on back order.

IV. Board Approval

The board unanimously voted to accept the changes to the bylaws.

V. Discussion

In section 6.1 of the bylaws the standing committees are listed. These were discussed and some were combined with others. The building and grounds committee decided they need to have two reviews each year in spring and fall.

VI. Adjournment

A motion to adjourn at 5:40 was made by Neil and seconded by Dan.