

BRADFORD AREA PUBLIC LIBRARY  
Regular Monthly Board Meeting  
June 21, 2021

**I. Call to Order: Establish a Quorum**

Chairman Lorna Smith called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:02. All members were present.

**II. Consent Agenda**

Neil moved and Tina seconded the approval of the consent agenda.

**III. Information Items**

**A. Executive Director's Report**

Hannah announced that the collaborative project with the YWCA is nearing completion with an official unveiling on July 22nd from 5-7 at the library. Hannah extended an invitation to all members. Hannah asked the members to help her with what to do with the mask issue. It was decided that staff will continue with masks and it will be posted that unvaccinated patrons wear a mask. Hannah is looking into grants to pay for Hot Spots.

**B. Board President's Report**

Lorna announced the bear is back and ready to be hung. Dara, Kristen and Lorna completed Hannah's 6 month evaluation. She complimented Hannah on the new website. At the beginning of the meeting Janelle gave a short presentation on the programming that has been done due to Covid. She pointed out the new audience that has been found and Lorna then suggested ideas to get Pitt students involved and more twenty year olds.

**IV. Board Approval**

The board unanimously accepted Colette Roessler to join the board to fill Tina Martin's vacancy. The city must approve her first at their meeting.

**V. Discussion**

Kelly Elmore will be moved to full time employment at her current salary. In October at her review adjustments may be made to her hourly wage.

The plumbers have not gotten back to Hannah and Matt explained that the deadline has been moved to next year. Hannah will continue to pursue them but the urgency is no longer there. Neil completed the occupancy for the three rooms in the front of the library. He suggested reaching out to Cleveland, the code enforcer, to get an official occupancy certificate to post in each area.

There was some spray painting on the outside of the building. The cameras on the outside of the building are old and there are areas not covered. Matt is contacting someone to get an estimate on replacements.

Hannah has received a copy of a will that the library will eventually receive money to go into the irrevocable fund. It was discussed that maybe a new irrevocable fund can be started or part of the one at Northwest can be changed to a irrevocable fund.

## **VI. Adjournment**

The meeting was adjourned at 6:00 by Neil and seconded by Amy.