

BRADFORD AREA PUBLIC LIBRARY  
Regular Monthly Trustees Meeting  
February 22, 2021

**I. Call to Order: Establish a Quorum**

Chairman Lorna Smith called a meeting of the Board of the Trustees of the Bradford Public Library to order at 5:00. A quorum was reached.

Present: Lorna Smith, Amy Fox, Dan Yeager, Neil Rinard, Dara Signor, Matt Mongillo, Tina Martin and Carol Wurster. Kristin Tim was excused.

**II. Consent Agenda**

Dara moved and Amy seconded the approval of the minutes and financial dashboard.

**III. Information Items**

**A. Executive Director's Report**

Hannah talked about the need for a new platform for posting their programs. The one they are using is expensive and not user friendly. Matt volunteered to help with these IT questions. Hannah is working on the annual report for the state that is due in March. Work is ongoing with the collaborative project with the YWCA. A donation of 54 leather bound Louis L'Amour books was received. Some will be added to the collection but any duplicates will be sold on eBay.

**B. Board President's Report**

Lorna encouraged members to take part in the state webinars. Hannah explained that these webinars have been recorded and at some future date will be available for viewing. Lorna hopes to hold some training after a regular meeting. She is working with Leslie for some future date. Lorna stated that we will need to have a 3 or 6 month evaluation for Hannah.

**IV. Board Approval**

There were no motions made at this meeting.

**V. Discussion**

Hannah will be calling Northwest concerning the PPP loans and also to inform them to only have the library executive director and Board Treasurer's names on the credit cards. Hannah was asked to reach out to the new PNC personnel about the trust to see if there is any chance of some movement on change.

**VI. Adjournment**

A motion was made by Dara to adjourn the regular meeting. Seconded by Neil.