

BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
December 21, 2020

I. Call to Order: Establish a Quorum

Chairman Lorna Smith called a Zoom meeting of the Board of the Trustees of the Bradford Public Library to order at 5:00. A quorum was reached.

Present: Lorna Smith, Amy Fox, Tina Martin, Christine Minich, Neil Rinard, Dara Signor, Kristin Tim, Matt Mongillo and Carol Wurster.

II. Consent Agenda

The minutes of the November 19, 2020 Board of Trustees meeting were presented with no corrections. Amy moved to approve and Matt seconded.

III. Information Items

A. Executive Director's Report

Hannah went over the financial dashboard. There was nothing unusual in the report. Computer log ins are down because of the need to make an appointment. Hannah has sent a letter to the city reminding them to make their financial obligations. The library is back to curbside and will remain open this week. The library had been shut down over the weekend due to a staff member getting a COVID test.

B. Board President's Report

Lorna introduced Hannah to the Board members. She stated that we need to get signatures changed on financial papers soon. Christine has sent a letter relinquishing her last year on the board. Lorna will reach out to Dan Yeager to see if he would be willing to fill in the position. A financial committee meeting is needed after the holidays to explain to Hannah the situation with the trust fund.

IV. Board Approval

Christine moved and Tina seconded to get the required signatures on financial accounts.

V. Discussion

Kristin volunteered to help on the YWCA project. The materials will focus on great achievements of People of Color throughout American history. This is to be a collaborative project with the YWCA.

There was a discussion about the need to get our money from United Way. Lorna is going to make some phone calls. We have been waiting almost a year for this money.

VI. Adjournment

A motion was made by Tina to adjourn the regular meeting. Seconded by Dara.