



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
July 20, 2020

I. Call to Order: Establish a Quorum

Treasurer Amy Fox called a virtual meeting of the Trustees of the Bradford Area Public Library to order at 5:07 PM. A quorum was not reached.

Present: Amy Fox, Kristen Tim, Carol Wurster, Dara Signor, and Lacey Love.

Absent: Neil Rinard, Tina Martin

Excused: Chris Minich, Lorna Smith

II. Consent Agenda

Due to the lack of a quorum, the approval of the Consent Agenda was tabled until the next meeting.

III. Information Items

A. Executive Director's Report

- Lacey updated the Board on what the library's limited reopening procedures will look like, beginning Tuesday, July 21. Patrons will be able to access the full collection and public computers by appointment only. Eight patrons are allowed into the building at one time, for 20-minute time slots.
- The library hosted a pop-up outdoor book sale last week, which raised \$350. Around 75 people attended the sale.
- Ryan Race from Northwest Bank has advised Lacey to wait on filling out the PPP Loan Forgiveness application until at least the end of July, due to changes that are still being made to the application process and rules.
- Annual Ask letters will be mailed no later than July 27. This year's Ask goal has been increased to \$52,000, due to uncertainty of 2021 state funding, as well as the cancellation of this year's Taste of Bradford event.
- Since Dan Minich has resigned from the Board of Trustees, Lacey reminded the Board to brainstorm potential new members from the City of Bradford.

IV. Board Approval

There were no items for Board approval.

V. Adjournment

With no further business to come before the board, Dara made a motion to adjourn the meeting at 5:25 PM.
Seconded by Amy.

The next meeting is scheduled for August 17, 2020.

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