



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
October 21, 2019

I. Call to Order; Establish a Quorum

Chairwoman Lorna Smith called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was reached.

Present: Lorna Smith, Tina Martin, Carol Wurster, Amy Fox, Kristen Tim, and Lacey Love.

Absent: Dan Minich, Julie Newman.

Guests: Leslie LaBarte, Seneca District Consultant and Dara Signor, prospective Board of Trustees member.

II. Consent Agenda

The minutes of the September 16, 2019 Board of Trustees meeting were presented with no corrections.

Financial Dashboard Reports. Amy gave brief highlights of income and expenses reflected in the budget. A motion was made by Chris to accept the Consent Agenda; seconded by Amy. Carried unanimously.

III. Information Items

A. Executive Director's Report

Lacey reported the Annual Ask letter has generated \$35,977.00 so far including a generous gift from Richard McDowell who gave \$10,000 in stock. The monetary goal is \$50,000.

The recent visit to kindergarten classes by Lacey and Debbie has garnered 76 new library cards.

The Pennsylvania Library Association Conference (Oct. 13-16) was well represented by the district. Lacey and Debbie Deane attended from BAPL. Lacey felt that she received some good advice on effective fundraising, e.g. asking for reference letters from big donors.

Recent visits with local municipalities have had mixed results with some governing bodies impressed with the efforts of the library, and others not as receptive.

The recent Taste of Bradford was very successful, generating a \$6,200 profit.

KOA money will be used for IT upgrades, including two public computers, one staff computer, and one circulation desk computer. These will be installed next Wednesday.

IV. Chairperson's Report.

Lorna reported that Julie Newman has tendered her resignation, effective at the end of her term. The name of Dara Signor was put into consideration. The board later voted via email to nominate Dara Signor to the Board of Trustees, as the Bradford Township nominee. Her term will begin in November.

With Newman's resignation, another vacancy must be filled. The name of Neil Rinard was suggested.

Lorna noted that evaluations will be finished next month. Also, the Finance Committee needs to review the 2020 budget so that voting can take place in December.

No letter has yet been received regarding the PNC/CNB trust issue.

C. Board Approval

There were no items for approval.

V. Discussion

Tina reminded the Board that the Kiwanis Club and Rotary Club will hold a joint meeting at the library on Tuesday, November 12.

V. Adjournment

With no further business to come before the board, Chris made a motion to adjourn the meeting at 5:30PM. Seconded by Carol. The Annual Report to the Community immediately followed at 6PM.

The next meeting will be November 18, 2019.

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