



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
September 16, 2019

I. Call to Order; Establish a Quorum

Chairwoman Lorna Smith called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was reached.

Present: Lorna Smith, Tina Martin, Carol Wurster, Amy Fox, Kristen Tim, Chris Minich, and Lacey Love.

Present via cellphone: Dan Minich

Absent: Julie Newman

II. Consent Agenda

The minutes of the August 19, 2019 Board of Trustees meeting were presented with no corrections.

Financial Dashboard Reports. Amy gave brief highlights of income and expenses reflected in the budget. A motion was made by Amy to accept the Consent Agenda; seconded by Carol. Carried unanimously.

III. Information Items

A. Executive Director's Report

Lacey reported the Annual Ask letter, which was recently sent out. So far, approximately \$22,000 has been received: 25 were new donors, and 14 others increased their contribution. The monetary goal is \$50,000.

She and Debbie visited the Bradford kindergarten classes - approximately 230 students - to introduce them to the library and have the children sign up for library cards. Seventeen card requests have been returned so far.

Lacey announced that Debbie Dean, the BAPL Youth Librarian, had been one of three librarians in the state to receive a \$400 scholarship, in order to attend the Pennsylvania Library Association Conference, which will be held in Erie, on October 13-17. Lacey will also attend.

Lacey noted that the most of the preliminary work of the Annual Report to the Community is 75% finished. Invitations have been printed and have arrived at the library- they will be addressed and mailed. Debbie Price, executive director of Evergreen Elm, will be the keynote speaker at the event.

She will be working on finalizing the report next week; Lorna Smith, chairman of the Board of Trustees, has completed her letter to be included in the annual report. Lorna also suggested having a child from the Summer Reading Program, or a Teen from Middle Ground, present at the annual meeting.

She reminded the Board that the Bradford Area Public Library is holding a second annual Taste of Bradford fundraiser on Oct. 3 from 6:30 to 8:30 p.m. at the Bradford Masonic Center at 625 South Ave. Some of the supporters are: UPB, Bradford Regional Airport, the Pittsburgh Zoo, Grahams Green house, Kabobs, and others. Raffle will be held once again.

And finally, Lacey announced that the Art Club had received a \$2000 grant from the PA Council of the Arts.

IV. Chairperson's Report.

Lorna is still looking for candidates to sit on the Board of Trustees for the library. She will ask Dara Signor, a local teacher, to fill a position.

She recently attended a Lafayette Township commissioner meeting. She is frustrated because the FCI McKean prison population is included in the overall population figures and that affects the library chances of increased financial support from the Township.

C. Board Approval

There were no items for approval.

V. Discussion

V. Adjournment

With no further business to come before the board, Carol made a motion to adjourn the meeting at 5:30PM. Seconded by Amy.

The next meeting will be October 21, 2019, followed by the Annual Report to the Community.

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