



**BRADFORD AREA PUBLIC LIBRARY**  
Regular Monthly Trustees Meeting  
July 15, 2019

**I. Call to Order; Establish a Quorum**

Chairwoman Lorna Smith called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was reached.

Present: Lorna Smith, Tina Martin, Carol Wurster, Kristen Tim, Amy Fox, Julie Newman and Lacey Love.

Excused: Dan Minich, Chris Minich.

**II. Consent Agenda –**

Tina made a motion to accept the consent agenda from the last meeting, seconded by Lorna. Carried unanimously. (No quorum had been present at the June meeting, so acceptance of that consent agenda was tabled until the July meeting).

The minutes of the June 17, 2019 Board of Trustees meeting were presented with no corrections. Amy gave brief highlights of income and expenses reflected in the budget.

Carol made a motion to accept that Consent Agenda; seconded by Amy. Carried unanimously.

**III. Information Items**

**A. Executive Director's Report**

- Regarding buildings & grounds, after some delay the parking lot has been sealed and striped.
- The hot water heater, thirteen years old, developed a leak and had to be replaced.
- An audit of the library will commence on Monday, July 22.
- Lacey has completed a draft of the Annual Ask Letter and it will be mailed this week. The monetary goal has been increased this year to \$50,000.

- All grant applications, detailed in last month's Board of Trustee meeting minutes, have been completed and submitted.
- The payment from the Keystone Grant money has not yet arrived; it will go through the city of Bradford who will write a check to the library.
- The Summer Reading Program is a success. Donations of \$1100 will be used to purchase prizes for the readers.
- The Taste of Bradford is scheduled for October 3; approximately ½ of the vendors have signed up already.

### **B. Chairman's Report.**

Lorna gave an update on the search for a new member to fill the Board vacancy. She will contact Matthew Hileman, Program Director and Museum manager of the Marilyn Horne Museum. Tina suggested Nathan Lawyer, Executive Director of the McKean County Arts Council as a potential candidate for Board membership.

### **C. Board Approval**

Lacey gave a quick background summary, outlining the particulars in moving the trust from PNC bank to CNB bank. Initially, an official letter from the library will be sent to PNC requesting relinquishment of the trust (which will likely be denied). In that case, BAPL will bring a Civil Action law suit against PNC to force them to allow the library to move the trust. The Library will also ask that the wording of the trust document be changed to reflect the possibility of transferring the trust to another financial institution in the future. It is believed that the cost of such litigation can be drawn from the Trust body.

Kristen made a motion to engage an attorney to begin the process of moving the trust and to further petition the court to force this, if necessary. Seconded by Tina. Carried unanimously.

### **V. Discussion**

Lacey asked that Lorna be available for their input when she speaks, via telephone, with The PA Humanities Council for Teen Reading Lounge grant officials next week. Lacey has asked for \$8,000 for BAPL Teen Book Club. It is important that the PHC sees that the library's Board of Trustees support the Teen Book Club.

### **V. Adjournment**

With no further business to come before the board, Julie made a motion to adjourn the meeting at 5:32PM. Seconded by Tina.

The next meeting will be August 19, 2019.