



BRADFORD AREA PUBLIC LIBRARY

Regular Monthly Trustees Meeting

May 21, 2018

I. Call to Order; Establish a Quorum

Chairwoman Tina Martin called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Tina Martin, Amy Fox, Lorna Smith, Kristen Tim, Lacey Love, Julie Newman, Chris Minich.

Absent: Bob Esch, Carol Wurster, Dan Minich.

II. Consent Agenda

a. The minutes of the March 19, 2018 Board of Trustees meeting were presented with no corrections. A motion was made by Julie to accept the minutes; seconded by Kristen. Carried unanimously.

b. Financial Dashboard Reports. Amy gave brief highlights of income and expenses reflected in the budget. A motion was made by Chris to accept the Financial Dashboard as presented; seconded by Amy. Carried unanimously.

III. Information Items

A. **Executive Director Report.** Lacey had a number of items to bring to the attention of the Board.

- The used book sale and Teen Book Club yard sale were successful – the used book sale money will go towards operational costs; the yard sale money will help fund the Teen Book Club's trip to Buffalo to see Hamilton.
- There was a recent theft of personal items and staff money by a Community Service/Adult Probation volunteer. The woman has been identified and is currently in jail. It was decided to forego accepting any more Adult Probation persons.
- The library boiler failed inspection – 14 things found to be wrong – and will need to be repaired and brought up to code within 30 days.
- The hot water heater also had problems, although it has been repaired. Lacey believes that a new heater will be needed shortly.

- The Children’s room under the direction of Tina Dalton is doing well. Her office has been updated, and a new laptop purchased for her use.
- Lacey and Tina will be attending the City Council meeting on May 22; the Council’s approval is needed to apply for the Keystone 2018 Grant for Libraries. The library would like to use the grant money to upgrade the bathrooms in the facility; the Keystone Grant would cover half and requires matching funds. Roughly \$75,000-\$80,000 is needed to complete the project.
- **B. Chairman’s Report.**

Tina reported that a funding stream that normally supports the library may change and would like the Board to be aware of this possible scenario.

C. Committee Reports. There were no committee reports,

IV. Board Approval. There were no motions for Board approval.

V. Discussion

Because the library no longer hosts the Kentucky Derby Gala, Lacey suggested an alternative fund raiser to tie in with the annual giving campaign this fall. She believes a “Taste of Bradford” event featuring local restaurants would be successful; however, Tina noted that the YWCA will be holding a very similar event which would supersede the library event.

VI. Adjournment

There being no further business to come before the board, Chris made a motion for adjournment at 5:35 PM, seconded by Lorna. Carried unanimously.