



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
February 26, 2018

I. Call to Order; Establish a Quorum

Chairwoman Tina Martin called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Tina Martin, Amy Fox, Kristen Tim, Julie Newman, Lacey Love, Bob Esch, Carol Wurster.

Excused: Chris Minich, Lorna Smith.

Colette Roessler, Adult Programming and Marketing coordinator, gave a brief overview of activities planned for Women's History Month in March, and encouraged Trustees to participate in the "Dine and Donate" at Kabob's in the Option House on February 28, where the restaurant will donate 15% of diners' bill to the library.

II. Consent Agenda

a. The minutes of the January 22, 2018 Board of Trustees meeting were presented with no corrections.

b. Financial Dashboard Reports. Amy gave brief highlights of income and expenses reflected in the budget.

A motion was made by Bob to accept the Consent Agenda as presented; seconded by Julie. Carried unanimously.

III. Information Items

A. Executive Director Report. Lacey reported that she and other county librarians had met with the McKean County Commissioners on Feb. 9. Discussion focused on the services that the libraries provide to county residents. A National Library Week proclamation and photo op is scheduled for March 27.

She also reported that a new integrated library system server is needed to replace the current one, Destiny, which is housed at the Warren library. She foresees no problem in moving data to a new server.

B. Chairman's Report. Tina presented the new application for anyone interested in joining the Board of Trustees of BAPL. It was suggested that meeting times and place be included on the form. Tina also noted that she has received five responses of the seven Trustees surveyed.

C. Committee Reports. Amy, of the Finance Committee, listed some of the updates that her committee had made to the Finance policy.

IV. Board Approval.

1. Kristen made a motion to accept the HR policy and finance policy updates as noted. Seconded by Amy. Carried unanimously.
2. Bob made a motion to allocate \$1200 for possible future flood damages and \$10,000 for potential roof replacement/repair from the UBS account. Seconded by Amy. Carried unanimously.

V. Reminders/For the Good of the Order

The book sale will be held in April; the Teen Yard Sale will be in May.

VII. Adjournment

There being no further business to come before the board, Julie made a motion for adjournment at 5:45PM, seconded by Carol. Carried unanimously.