



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
April 24, 2017

I. Call to Order; Establish a Quorum

Chairwoman Tina Martin called an executive meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Tina Martin, Lorna Smith, Amy Fox, Steve Hardin, Chris Minich, Julie Newman, Becky Jensen, and Lacey Love.

Absent: Bob Esch and Kristen Tim.

Following adjournment of the Executive Session, the regular meeting was called to order at 5:10PM.

II. Consent Agenda

- a. The minutes of the March 20, 2017 Board of Trustees meeting were presented with no corrections.
- b. Financial Reports. Reviewed briefly. Amy asked to have investment accounts updates sent to her for review.

A motion was made by Steve to accept the Consent Agenda as presented; seconded by Amy. Carried unanimously.

III. Information Items

A. Executive Director Report.

Lacey highlighted the successful Library Week and Amnesty Week activities and described the visit from young adult author Sarah Dessen. She also reminded board members of the upcoming Teen Book Club yard sale on May 13 and asked for donations of items to sell.

B. Chairman's Report.

The BAPL Friends of the Library as a part of the library support system was discussed. Friends of Library groups are often involved in fund raising, volunteering, book sales, specific monetary gifts, etc.

However, the BAPL Friends group is presently inactive/has few members, and Tina asked for comments and opinions on its purpose and its viability. She noted that such groups need their own EIN number, and should meet on regular basis with the Board or director. It was decided that there is no current interest in a Friends group at this time and that the library will encourage volunteers in its stead.

The various committees of the Board of Trustees was reviewed. Tina would like each committee – which includes Internal Affairs, External Affairs and Governance - to have at least five committee members on its roster and to meet quarterly on a regular basis. She would like to see this accomplished by September.

It was suggested that Technology become an ad hoc committee (currently under Internal Affairs) and that a new Programming Committee, headed by Colette Roessler be added under the External Affairs Committee, which includes Community Relations and Resource Development.

An outline of the 2017-2019 BAPL Strategic Plan was presented, with four Strategic Directions showing goals, persons/committees, initiatives, target dates, and dispositions as well as an overview of data to consider. Approval of the Strategic Plan is anticipated for the next Board of Trustees meeting in May.

C. Committee Updates. There were no committee updates.

IV. Board Approval.

- There were no motions for board approval.

V. Discussion.

- A schedule sheet was passed around for Trustees to sign up to visit one of the township/municipality monthly meeting. They'll thank each group for their support and briefly outline the goals and successes of the BAPL.
- The Eulalia Dempsey Trust has been terminated and the remainder of the funds distributed. In anticipation of this action, Lacey put forth a proposal requesting funds to update the back work room/kitchen area of the library (painting, cupboards, carpeting, etc.); she has been informed that \$10,000 will be allocated to the library.

VI. Reminders/Good of the Order

- The Middle School area of the library, called “Middle Ground” is nearing completion and will host an open house on May 17, 4PM to 6PM. Volunteers to help with this new aspect of the library are welcomed.
- The Used Book Sale will be held this coming Friday and Saturday, 10AM to 3PM.
- Kid’s Fest will be held Saturday, April 29 from 10AM to 1PM.

VI. Adjournment

There being no further business to come before the board, Chris made a motion for adjournment at 5:40 PM, seconded by Steve. Carried unanimously.

The next meeting will be held Monday, May 15, 2017.