



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
October 23, 2017

I. Call to Order; Establish a Quorum

Chairwoman Tina Martin called a meeting of the Trustees of the Bradford Area Public Library to order at 5:05 PM in the Carnegie Room of the Library. A quorum was present.

Present: Tina Martin, Steve Hardin, Chris Minich, Julie Newman, Lacey Love, Lorna Smith, Bob Esch, Kristen Tim, and Amy Fox.

Excused: Becky Jensen.

II. Consent Agenda

a. The minutes of the September 18, 2017 Board of Trustees meeting were presented with no corrections.

b. Financial Dashboard Reports.

A motion was made by Bob to accept the Consent Agenda as presented; seconded by Julie. Carried unanimously.

III. Information Items

A. Executive Director Report. Lacey provided a verbal report. She attended a Public Library Conference in Pittsburgh on October 18 – 20. It was very beneficial for her and she was able to collaborate with other executive directors and librarians she has known from her time before coming to Bradford. Lacey is very appreciative of the opportunity to attend. Lacey reminded the board of her visit to GGB school library to meet with students. Of the 200 packets she distributed, she received back 70 library cards from new cardholders. On another issue, Bob, Lorna and Lacey attended the commissioners meeting (held at the Hamlin Library) in October to appeal to them about the need to unify the five libraries in McKean County to improve their lending policies. It was further discussed that in April of 2018, during National Library Week, all five libraries have representation to include the Executive Director and a board member proactively present a proposal for support. It is through our proclamation that we are able to yield public awareness and ongoing support for library services.

B. Chairman's Report. Tina reported that the Governance committee will be meeting the 1st week of November for Lacey's annual review and to develop the board assessment that will be forthcoming.

C. Committee Reports.

Investment meeting – October 12, 2017: Review of all investments yielded well for the year. PNC alerted BAPL that the distribution of 4.5% will be reduced to 4.0% in 2018. Lacey has accounted for this reduction in revenue in the budget. Because of our level of investment with NSB, the fee structure may be restructured to our benefit.

IV. Board Approval.

1. There were no items for Board approval.

V. Discussion. Lacey provided drawings of public bathroom renovations. The project is tabled until we determine the costs and how to fund the capital improvement. Discussion continued with the poor conditions of the public restrooms. Other facility improvements scheduled for this month include repair of concrete at the entrance of the library and resealing of windows to eliminate draftiness and improve heat efficiencies.

VI. Adjournment

There being no further business to come before the board, Bob made a motion for adjournment at 5:26 PM, seconded by Steve. Carried unanimously.

The next meeting will be held November 13, 2017.