



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
February 27, 2017

I. Call to Order; Establish a Quorum

Chairwoman Tina Martin called a regular meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Becky Jensen, Bob Esch, Tina Martin, Lorna Smith, Amy Fox, Steve Hardin, and Chris Minich. Present via speakerphone: Lacey Love.

Excused: Kristen Tim

II. Consent Agenda

a. The minutes of the January 23, 2017 Board of Trustees meeting were presented with no corrections

b. Financial Reports. Amy Fox briefly pointed out various particulars of the Financial Dashboard report with side comments from Lacey.

A motion was made by Bob to accept the Consent Agenda as presented; seconded by Lorna. Carried unanimously.

III. Information Items

A. Executive Director Report. Lacey noted a variety of programs that had been offered at the library in recent weeks, and announced that there will be another murder mystery event in late March. She plans to incorporate the success of these programs into the new strategic plan.

She also announced that Amanda Gustafson, business manager of the library, has taken a full time job in Smethport. For now, she will continue to work on a limited schedule at the library (doing payroll and other duties) but a new inter-library loan person is needed.

B. Chairman's Report. Tina asked the board members to attend an informative presentation by Michael Brand, a nationally known non-profit inspirational speaker on March 29, from

4PM to 7PM, at an offsite location to be announced. Brand will talk on strategic planning and steps to organize a workable three year plan for the library.

Tina also said that the Bradford Rotary Club has offered to help with funding for the pre-teen area. She also suggested that Lacey fill out a Community Innovation or Community Impact Grant from the United Way of the Bradford Area for a similar request.

In regards to the internal divisions of the library's committee structure, Tina suggested making the Building and Grounds a separate committee, split off from the Internal Affairs Committee. She also reminded the Board that a 9th board member is needed. In addition, Bob Esch and Kristen Tim are currently committee chairpersons of External Affairs and Governance, respectively, and she would like to see Amy Fox as chair of the Internal Affairs committee. A new chair for Building and Grounds is needed as well.

Finally, Tina also would like to see the board members attending the local meetings of the school board, city, townships, and community clubs to promote the mission of the BAPL.

C. Committee Updates. There were no committee updates.

IV. Board Approval.

- Becky made a motion to approve the 2017 BAPL Action Plan which was presented at the January 23rd meeting. Seconded by Steve. Carried unanimously.
- Chris made a motion to budget restrictive funds in the amount of \$1,200 for flood damage, and \$10,000 for roof repair in the event of future occurrences. Seconded by Bob. Carried unanimously.

V. Discussion.

The Early Childhood Symposium is scheduled for March 7 at UPB.
CASA's Super Hero 5K and Kids Fun Run is coming, April 29.

VI. Adjournment

There being no further business to come before the board, Lorna made a motion for adjournment at 5:250 PM, seconded by Kristen. Carried unanimously.

The next meeting will be held Monday, March 20, 2017.

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