



BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Trustees Meeting
October 17, 2016

I. Call to Order; Establish a Quorum

Chairwoman Christine Minich called a regular meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Steve Hardin, Chris Minich, Bob Esch, Tina Martin, Lacey Love, Lisa Olszak-Zumstein, Becky Jensen, Lorna Smith, Mike Luciano, Kristen Tim.

II. Consent Agenda

a. The minutes of the September 19, 2016 Board of Trustees meeting were presented without corrections.

b. Financial Reports. The Financial Dashboard report was reviewed.

A motion was made by Bob to accept the Consent Agenda as presented; seconded by Steve. Carried unanimously.

III. Information Items

A. Executive Director Report. Lacey reported that all of the planned capital campaign projects had been completed. She announced that a complete collection inventory is the next upcoming project; and also informed the Board that she had recently begun Leadership McKean training.

B. Chairman's Report. Chris reminded the Board that the annual Report to the Community will begin at 6PM following the Board of Trustee meeting; and thanked those who had contributed to the annual Ask campaign.

C. Committee Updates.

Internal Affairs Committee – The meeting with Northwest Savings Bank and PNC on Oct. 5 was briefly discussed. The 2017 budget is nearly done.

IV. Board Approval.

- Lisa made a motion to confirm that the investment policy referenced as Bradford Area Public Library Revocable Trust #41-0073-01-9 is the Bradford Area Public Library Investment Policy Statement signed July 17, 2015. Seconded by Steve. Carried unanimously.
- Lisa made a motion to transfer \$200,000 from UBS (operating and restrictive funds) to Northwest Bank (long term funds). Seconded by Bob. Carried unanimously.

V. Discussion.

Lorna inquired as to the proposed The Little Free Pantry on library grounds, which was tabled for further discussion at the last meeting. Chris explained that it will, instead, be placed inside the Church of the Ascension.

Chris also congratulated Lacey on her second anniversary as Executive Director of BAPL.

VI. Adjournment

There being no further business to come before the board, Bob made a motion for adjournment at 5:12 PM, seconded by Lorna. Carried unanimously.