



BRADFORD AREA PUBLIC LIBRARY

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Regular Monthly Trustees Meeting
February 8, 2016

I. Call to Order; Establish a Quorum

Chairwoman Christine Minich called a meeting of the Trustees of the Bradford Area Public Library to order at 5:00 PM in the Carnegie Room of the Library. A quorum was present.

Present: Steve Hardin, Mike Luciano, Chris Minich, Kristen Tim, Tina Martin and Lisa Olszak-Zumstein. Lacey Love was available via cell phone.

Absent: Bob Esch, Becky Jensen, and Marjory Knox.

The Senior Outreach presentation was cancelled.

II. Consent Agenda

- a. The minutes of January 11, 2016 Board of Trustees meeting were presented with corrections.
- b. Financial Reports. The Financial Dashboard report was presented with a brief explanation of the Restricted Fund Balance chart.
- c. Committee Minutes. There were no committee minutes.

A motion was made by Steve to accept the Consent Agenda as presented; seconded by Tina. Carried unanimously.

III. Information Items

A. Executive Director Report. Lacey announced that the library had received a \$5,000 donation for supplies and materials for the Early Literacy Center, and noted that she had recently given a well-received presentation on the library to the Current Events Club.

Pricing for new projectors, screens, and electrical work in the community room (a capital campaign project) is moving forward.

B. Chairman's Report. The names of members of the Internal Affairs Committee, the External Affairs Committee, the Governance Committee, and the Executive Committee were listed as part of the 2016 Action Plan committee structure. Chris would like various members to volunteer to help Lacey with ongoing and upcoming projects.

Chris also suggested that naming opportunities might be available as a fund raising mechanism.

Discussion followed on an ongoing concern about the fencing that stretches along the Tunungwant Creek beside the library property. Currently, the fence is approx. 42" high; discussion followed on possibly erecting a higher chain link fence and posting signage warning of danger, no climbing, no loitering, etc.

C. Committee Updates. There were no committee updates.

IV. Board Approval.

Lisa made a motion that the Board of Trustees confirm a distribution of the 2016 Annual Distribution Amount in accordance with Article II A of the Bradford Area Public Library Revocable Trust Agreement dated July 19, 1999, in the amount of \$31,063.68 by ACH transfer from Trust Account # 41-0073-01-9 to Bradford Area Public Library's NWSB checking account #1196006058. Seconded by Steve. Carried unanimously.

V. Reminders for the Good of the Order.

Officers of the Board are reminded to sign new resolution cards for UBS, the Northwest Trust, and the Northwest Savings Bank checking account.

VI. Adjournment

There being no further business to come before the board, Lisa made a motion for adjournment at 5:25 PM, seconded by Mike. Carried unanimously.

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